

FCC Specialist Course - Arbitration Case Studies
Course starts at 09:00 on Thursday 24th June and finishes
at 17:00 on Friday 25th June 2010

Nestlé Training Facility - Rashleighs, Darlings Lane Maidenhead, Berkshire SL6 6PD
Tel +44 (0)1628 622361

Registration Form

I confirm my registration to the FCC Course – Introduction to Cocoa and its Institutions as follows:

- Member rate: £450 plus VAT, if applicable
 Non-Member rate: £600 plus VAT, if applicable

Delegate name:

Company:

Mobile No:

Email:

My arrival date will be:	My departure date will be:
I will/will not* require accommodation on Wednesday night, 23 rd June 2010	
<input type="checkbox"/> Bed & breakfast- standard residential room @£78 per person per night <input type="checkbox"/> Bed & breakfast – deluxe residential room @ £88 per person per night <input type="checkbox"/> Dinner at Rashleighs @ £22.50 per person	
I will/will not* require accommodation on Thursday night, 24 th June 2010	
<input type="checkbox"/> Bed & breakfast- standard residential room @£78 per person per night <input type="checkbox"/> Bed & breakfast – deluxe residential room @ £88 per person per night <input type="checkbox"/> Barbecue/dinner hosted by the FCC on Thursday night, 24 th June 2010	

* delete as required

select as required – payment for hotel accommodation shall be made directly to Rashleighs upon departure

FCC Specialist Course - Arbitration Case Studies

Course starts at 09:00 on Thursday 24th June and finishes
at 17:00 on Friday 25th June 2010

Nestlé Training Facility - Rashleighs, Darlings Lane Maidenhead, Berkshire SL6 6PD
Tel +44 (0)1628 622361

Payment instructions:

Please invoice my company for the cost of the FCC Course – Introduction to
Cocoa and its Institutions as follows:

Member rate: £450 plus VAT, if applicable

Non-Member rate: £600 plus VAT, if applicable

I shall pay for accommodation, transfers and any extras directly to Rashleighs upon
departure.

Delegate Name.....

Company.....

Signature.....

Date.....

Payment Policy

Payment must be received by the FCC at least 6 weeks before the beginning of a course. If you register within 6 weeks of a course, we will request that you arrange for immediate payment in order to confirm your place.

Cancellation Policy

Should you be unable to attend, a substitute delegate may take your place at no extra charge (please let us know at least a week before the course starts). A full refund will only be given for cancellations received in writing, via e-mail or fax, no later than 4 weeks before the commencement of a course. There will be no refund for cancellations within 4 weeks of the start of a course.

FCC Specialist Course - Arbitration Case Studies

**Course starts at 09:00 on Thursday 24th June and finishes
at 17:00 on Friday 25th June 2010**

**Nestlé Training Facility - Rashleighs, Darlings Lane Maidenhead, Berkshire SL6 6PD
Tel +44 (0)1628 622361**

Accommodation

Rashleighs can offer bed and breakfast as

- standard residential rooms at £78.00 per person per night (14 rooms available) or
- deluxe residential rooms at £88.00 per person per night (12 rooms available)

Please indicate your requirements on the registration form above. If your choice of room is fully booked we will allocate the next available category.

For further information about the accommodation facilities, please contact Rashleighs directly on +44(0) 1628 622 361.

Meals

All lunches are included in the cost of the Course as well as the barbecue/dinner on Thursday night, 24th June 2010.

On other nights, delegates have the option to have dinner at the Nestlé Training Facility, charged at £22.50 per person or at local restaurants within a short taxi ride from Rashleighs.

Leisure Facilities

All delegates have complimentary admission to David Lloyd Leisure Club in Maidenhead. Entry passes are available from the Manager's office.

Transfers

Rashleighs can assist delegates with transfers if required. To benefit from this service delegates must email Rashleighs Administration Rashleighs@uk.nestle.com with full flight information and specific requirements.

Approximate Inbound costs, assuming Heathrow, Terminal 1,2 & 3 £32.00,
Terminal 4 & 5 £35.00. Outbound Terminal 1,2 & 3 £25.00, Terminal 4 & 5 £28.00.

All costs will be charged directly by Rashleighs to delegates' rooms plus VAT @17.5%.

Payment

Payment of the Course fee shall be made directly to the FCC as per invoice instructions.

Payment for accommodation, transfers and any extras shall be made directly to Rashleighs by Credit Card. There is an additional charge of 3% for this service. All credit cards are accepted except Dinners Club.