

STCP PILOT PROJECT NIGERIA

ACTIVITY OVERVIEW YEAR TWO

(Version 3rd October 2003)

1. Strengthening Farmer/Community Organizations

Objective	No	Activity	Implementation Strategy	Expected Results/ Deliverables	Performance Indicators
To conclude the formal registration of TFU as the umbrella organization	1.1	Complete relevant documentation with appropriate authorities.	Engage the services of a legal professional to work with TFU executive in completing registration	Registration of TFU as a legal entity	o Registration Certificate
To further strengthen the TFU in respect of internal governance, financial capacity and business management.	1.2	Provide further training, re-training and mentoring in collaboration with SOCODEVI in respect of: <ul style="list-style-type: none"> o Business Management o Market information gathering o International marketing principles o Negotiation skills o Contracting etc 	<ul style="list-style-type: none"> o Use already developed training manuals o Organize workshops and focus group discussions o Use opportunities being provided through sit-in sessions to mentor o Implement the recommendations of SOCODEVI's assessment of TFU/TFS o Community Level Enterprise Advisors (CLEA) and already trained TFU executives to provide training to TFS. 	<ul style="list-style-type: none"> o Farmers trained. o Ability of trained-trainers to use manuals effectively o Enhanced management capacity 	<ul style="list-style-type: none"> o Records kept on stock, accounts etc. o Proportions of TFU's transactions made through the bank o Number of credit facilities granted by banks and customers. o TFU's negotiated price as a percentage of average market price o Number of contracts signed and executed

	1.3	Activate savings mobilization, and thrift and credit operations	<ul style="list-style-type: none"> o TFU and TFS ratify and formalize members savings contributions scheme o Use savings base to leverage formal sector finance for production & trade finance o Use a micro-finance partner to implement scheme 	<ul style="list-style-type: none"> o Record of ratification o Functional thrift and credit scheme 	<ul style="list-style-type: none"> o Net worth of TFU o Loan portfolio size
	1.4	Provide further training, re-training and mentoring in collaboration with SOCODEVI in respect of internal governance of TFU & TFS	<ul style="list-style-type: none"> o Use already developed training manuals o Organize workshops and focus group discussions o Use opportunities being provided through sit-in sessions to mentor o Implement the recommendations of SOCODEVI's assessment of TFU/TFS o Community Level Enterprise Advisors (CLEA) and already trained TFU executives to provide training to TFS. 	<ul style="list-style-type: none"> o Records of farmers trained. o Ability of trained-trainers to use manuals effectively o Enhanced internal governance/ cohesion and shared vision 	<ul style="list-style-type: none"> o Percentage of participation in all activities o Percentage of participation in TFU initiated activities o Number of conflicts resolved
	1.5	<ul style="list-style-type: none"> ▪ Enhance the capacity of TFU executive in advocacy of group interest 	<ul style="list-style-type: none"> o Advocacy workshops o Study visits 	<ul style="list-style-type: none"> o Farmers' participation in workshops and study visits. 	<ul style="list-style-type: none"> o TFU engagements of government agencies and potential partners

<ul style="list-style-type: none"> o To improve the efficiency of cocoa supply chain. o To facilitate trading in cocoa and farm inputs. 	1.6	<p>Trading</p> <ul style="list-style-type: none"> o Engage the services of experts to facilitate market linkages (see also TIS component) 	<ul style="list-style-type: none"> o Facilitation of signing of MOUs with potential trading partners 	<ul style="list-style-type: none"> o Establishment of working relationship with cocoa exporters and inputs suppliers o Higher volume of trading in cocoa and efficiency inputs transacted 	<ul style="list-style-type: none"> o Certificate of incorporation o Functioning warehouse o Net Profit
	1.7	<p>Equipment Purchase/Lease (see also TIS component)</p> <hr/> <p>Monitoring and Evaluation</p>	<ul style="list-style-type: none"> o Identify and procure equipment o Develop and sign MOUs for documenting the release of equipment to TFU 	<ul style="list-style-type: none"> o Equipment purchased o Equipment released 	<ul style="list-style-type: none"> o Effective use of equipment

2. Technology/Knowledge Dissemination:

Objective	No	Activity	Implementation Strategy	Expected Results/Deliverables	Performance Indicators
Improve farmers' decision-making capacity and skills with regard improved technologies and agronomic practices that will improve product quality, productivity and profitability as well as promote environmentally and economically sustainable systems.	2.1	<ul style="list-style-type: none"> o Hold FFS sessions using pre-developed protocols in the established schools o Development of new protocols and training of FFS facilitators in: ageing plantation rehabilitation /regeneration; improved nursery techniques; improved post harvest management; establishment of cocoa agro forest on deforested land; establishment of cocoa with other forest species; integration of alternative food crops during the establishment of cocoa o Complete training for Master Trainer o Monitor progress of FFS to ensure quality o Start new FFSs if funding permits 	<ul style="list-style-type: none"> o Keep existing schools running for a full cycle. o Support only 42, work out strategy for gradual support withdrawal and allow self-replication to continue. o Explore linkages with national efforts both at state and federal levels o Review meetings for Maters and Facilitators o Monitoring visits 	<ul style="list-style-type: none"> o Well implemented FFSs o New protocols developed o Training of facilitators conducted o FFS up and running o Training protocols and manuals o Evidence of TFU members, pilot project staff and other network resource persons' participation in training program 	<ul style="list-style-type: none"> o Average attendance at FFS o Number of FFS running o Demonstrated techniques and practices o Reduction in the prevalence of black pod diseases o Prevalence of Stag heads o Relative Humidity o yield o the proportion and number of abandoned farms. o Increase in the proportion and number of rehabilitation farms. o numbers of plantations planted with improved varieties. o improved materials for rehabilitation of farms. o uptake of pod for nursery establishment o availability of improved seedlings in nurseries o Proportion of cocoa beans that is grade A o Proportion of deforested land established with cocoa agro forestry

Objective	No	Activity	Implementation Strategy	Expected Results/Deliverables	Performance Indicators
	2..2	Promote institutionalization of FFS	Raise awareness of TFU leadership Assist TFU in mobilizing funds to support their FFSs	Improved understanding by TFU of FFS approach Well implemented TFU-supported FFSs	Prevalence of Compatible tree species on Cocoa farms Prevalence of compatible food crops A critical mass of trained Facilitators Validated FFS curriculum Number of TFU-supported FFS
2 Increase farmer involvement in tree crops research through participatory technology development	2.3	Engage some FFS graduates in PTD	Master trainer and facilitators trained on the PTD methods PTD groups established and work with national researchers	Methods developed for organizing and implementing PTD activities and forming linkages with FFS	Number of farmers involved in PTD
Improve farmers' access to seedlings of improved planting materials	2.4	<ul style="list-style-type: none"> o Production and distribution of pods of improved planting materials and supervision of farmers in the establishment of community owned nurseries. 	<ul style="list-style-type: none"> o Procure pods of improved planting material o Established TFS managed nurseries o Trained TFS to supervise nurseries. o Backstopping to be provided by a partner 	<ul style="list-style-type: none"> o Pods of improved planting materials supplied o Nurseries established near farmers' farms. 	<ul style="list-style-type: none"> o Number of nurseries established with improved planting material. o Proportion of farmers using improved planting material

Objective	No	Activity	Implementation Strategy	Expected Results/Deliverables	Performance Indicators
To improve the knowledge of farmers and communities at large on specific subjects and/or issues of importance to the pilot project.	2.5	Radio/Television model chat with farmers, Posters, etc	Institution / expert with the best technical expertise will anchor this activity Recording for radio/TV will be made in rotation from one village to the other. Link-Up and integrate messages with Child Labour with WACAP Program/Integrated Backstopping by regional office Link up with national agencies Posters to be subject specific PPM office to drive the process.	Audiovisual recording of each session. Transmission of programme at well publicized air time	Proportion of people that listen to the broadcast Average attendance at location Number of relevant contributions and questions
To improve access of TFU members to equipment maintenance and spares	2.6	Identify potential sprayer mechanics and spare parts suppliers Conduct equipment maintenance training Facilitate linkage with equipment suppliers	Consultations with potential partners Identify partner to conduct maintenance training. Facilitate signing MOUs with spare parts suppliers	Trained sprayer mechanic available in TFU communities Sprayer spare parts available in TFU communities	Reduction in number of non-functional equipment
To improve the sanitation on cocoa farms	2.7	o Creatively identify economic utilization of cocoa pod husks o Monitoring and Evaluation	o Identify potential end-users o Facilitate the linkages with end-users	o End-users identified o Linkages in place	o Cleaner cocoa farms o Lower incidence of black pod diseases o Diversified income base of cocoa farmers

3. Market and Information Systems

Objective	No	Activity	Implementation Strategy	Expected Results/Deliverables	Performance Indicators
To provide a commercial facility for cocoa and tree crop products' trade under a warehousing arrangement with a view to strengthening farmers' organization capacity in management, trading and market development.	3.1	o Acquire additional warehousing equipment for the centre	o Through competitive procurement process.	o Functionally equipped centre	o Volume of necessary commercial transaction taking place at the centre
	3.2	o Equip the TIC with IT, communication and other supporting facilities to aid the establishment of new market and information systems and connections	o Use the best technical expertise put forward through the expressions of interest by service providers.	o Internet connectivity o Computer hard and soft ware. o Office equipment fax, copier, etc. o Telephone connection etc.	o Functional IT and telecommunication facilities.
To develop an information system that could be applied to farm level (parcel) production practices and hence facilitate product identity preservation and tracking	3.3	o Explore the possibility using national institutions with backstopping by USGS	o The benefit of the experience gathered elsewhere within STCP Regional Network (i.e. Cameroon) will be brought to bear on this activity.	o GPS/GIS delivered o Database on TFS, producers and products created	o Functional product identity preservation and tracking system
To finalize the process of putting in place an effective team to run the TIC with a view to improving and maintaining product quality, facilitating access to credit and inputs and improving access to trade information.	3.4	o Completion of training of TIC management and staff.	o A team comprising appropriate institutional and individual subject matter experts will be put together.	o Commodity warehouse facility manager appointed o Other staff of TIC recruited. o Training manual and evidence of training participation on the different aspects of the TIC delivered.	o Tonnage of commodities traded. o Number of transactions handled. o Number of visitors to website.

Objective	No	Activity	Implementation Strategy	Expected Results/Deliverables	Performance Indicators
To establish linkages between TFU and cocoa and chocolate industry players as well as other industry support organizations with a view to improving farmers' access to markets.	3.5	<ul style="list-style-type: none"> o Establishment of strategic alliances with relevant organizations. 	<ul style="list-style-type: none"> o Linkages to be established through consultations 	<ul style="list-style-type: none"> ▪ MOUs 	<ul style="list-style-type: none"> o Number of MOUs signed
To put a trade financing facility in place with a view to facilitating farmers' access to micro credits and other inputs.	3.6	<ul style="list-style-type: none"> o Sign and operationalize MOUs with banks, inputs suppliers and cocoa exporters and put in place a well documented procedure for managing the facility 	<ul style="list-style-type: none"> o A team of micro credit and trade financing experts will establish this facility. 	<ul style="list-style-type: none"> o MOUs o Functioning trade financing facility 	<ul style="list-style-type: none"> o Number of MOUs signed o Quantum of funding o Number of credit facilities provided.
To develop an information system to support the management of the Pilot Project	3.7	<ul style="list-style-type: none"> o Create a database for Pilot Project components and activities and update the database regularly based on information emanating from the monitoring and reporting activities of various components 	<ul style="list-style-type: none"> o Integrated approach to monitoring, updating database and reporting on pilot project activities to be developed in collaboration with regional office. 	<ul style="list-style-type: none"> o Functional and up to date database 	<ul style="list-style-type: none"> o Number of visitors to website and database

4. National Network Activities

Objective	No	Activity	Implementation Strategy	Expected Results/ Deliverables	Performance Indicators
<p>Link STCP efforts to national initiatives and activities of development agencies</p> <p>Publicize and disseminate activities of STCP</p>		<ul style="list-style-type: none"> o Organization of workshops, seminars, roundtable discussions, advocacy visits o - Sourcing funds for o Produce newsletters flyers, press releases, update websites 	<ul style="list-style-type: none"> o To be implemented in collaboration with Network members, institutions and development organizations with similar interest. o In collaboration with PPM identify and engage media experts implement this activity 	<ul style="list-style-type: none"> o Communiqués, meeting reports and proceedings. o Newsletters, flyers, functional websites, and newspaper publications 	<ul style="list-style-type: none"> o Number of new collaborative activities, initiatives by government agencies supported by donors o Printed documents, visit to websites, newspaper cuttings

5. Project Management and Coordination

Objective	No	Activity	Implementation Strategy	Expected Results/ Deliverables	Performance Indicators
To continue to provide both technical and administrative backstopping for the smooth implementation of the pilot activities		Continue to promote consensus among implementing partners on roles and responsibilities and ensure that: <ul style="list-style-type: none"> ○ transparent process is used in selecting implementing partners ○ -contract documents meet required standards ○ - feedback mechanisms are operating to allow timely learning, accountability and revisions. 	<ul style="list-style-type: none"> ○ -Round table discussions and consultations ○ -Review meetings- Correspondences ○ -Visits with implementation partners. ○ -Competitive and transparent selection mechanism ○ - Monitoring visits 	<ul style="list-style-type: none"> ○ -Activities implemented with minimal difficulties ○ -Competitive and transparent selection mechanism in place 	<ul style="list-style-type: none"> ○ Reports of performance improvement ○ -Availability of meeting minutes. ○ -Availability of verifiable selection process ○ -Efficient and effective implementation of project activities ○ -Reduction in implementation delays
To document best practices and outcomes of the pilot projects		<ul style="list-style-type: none"> ○ Finalize and operationalize the already developed monitoring and evaluation mechanisms 	1. In collaboration with regional impact specialist, implementing partners, TFU implement the evaluation framework	Functional database	Evaluation reports generated Disseminations of project outcomes.

Objective	No	Activity	Implementation Strategy	Expected Results/Deliverables	Performance Indicators
Facilitate regular contacts with local donors, public and private institutions with a view to scaled up the Pilot activities		Organizations of seminars, roundtable discussions, follow-up visits and maintaining regular correspondence with key authorities Exploring local funding opportunities	<ul style="list-style-type: none"> ○ Work closely with Network Coordinator and Program Manager to foster partnerships ○ Development of proposals 	<ul style="list-style-type: none"> ○ -Buy-in of STCP intervention programs by <ul style="list-style-type: none"> ○ government agencies ○ Donor support ○ Successful proposals 	<ul style="list-style-type: none"> ○ New projects initiated by or with government agencies ○ Level of support from donors ○ Funded proposals
Keep the Pilot Project Office in a functional state		Regular maintenance of office facilities and equipment Building team spirit and maintaining high level of staff motivation and dedication	<ul style="list-style-type: none"> ○ Engage the services of service providers ○ Staff meetings consultations, performance review meetings 	<ul style="list-style-type: none"> ○ Pilot Project Office up and running. ○ -Industrial harmony and conducive work environment 	<ul style="list-style-type: none"> ○ -Functional project Office ○ -Rent agreement + receipt ○ -Motivated and dedicated staff
Acquisition of more assets		Purchasing and inventory control	<ul style="list-style-type: none"> ○ Competitive procurement 	<ul style="list-style-type: none"> ○ Additional functional assets in place 	<ul style="list-style-type: none"> ○ Inventory and inspection reports
Publicize and disseminate outcome of pilot activities		Produce newsletters flyers, press releases, update websites	<ul style="list-style-type: none"> ○ In collaboration with NNC identify and engage media experts 	<ul style="list-style-type: none"> ○ Newsletters, flyers, functional websites, and newspaper cuttings 	<ul style="list-style-type: none"> ○ Printed documents, visit to websites, newspapers cuttings.